

APPLY FOR YOUR **U.S. PASSPORT** AT THE OFFICE OF THE DISTRICT CLERK

Regular Hours: Monday – Friday, 8:30 A.M. – 4:30 P.M.

Closed for Lunch 12:00 P.M. – 1:00 P.M.

ARRIVE 30 MINUTES BEFORE CLOSING

Free Parking is available on the North and West sides of the building.

SHARENA GILLILAND

Parker County District Clerk
Basement Level
117 Fort Worth Highway
Weatherford, Texas 76086
(817) 598-6105



WHAT TO BRING

- DS-11 FORM**
- EVIDENCE OF U.S. CITIZENSHIP**
One Original, plus a copy:
 - Certified U.S. [Birth Certificate](#)
 - Previous U.S. Passport (May be expired, must be undamaged)
 - Consular Report of Birth Abroad
 - Certificate of Naturalization/Citizenship
- PHOTO IDENTIFICATION**
One Original, plus a copy front and back:
 - Valid Driver's License (plus a second ID if issued in a different state)
 - Undamaged U.S. Passport (if issued less than 15 years ago)
 - Certificate of Naturalization
 - Valid Government or Military ID
- PHOTOGRAPH**
May be purchased at facility for \$15
 - In Color, 2 x 2 inches in size and printed on thin, photo-quality paper
- CHILDREN**
 - Under 16 years old – All the above plus evidence of parental relationship.
 - Both parents must be present with photo ID or one parent with a signed, notarized DS-3053 or a signed DS-5525 depending on the circumstances.
 - 16 to 17 years old – One parent must be present with photo ID
- PAYMENT**
 - Payment for the U.S. Department of State
 - Payment for the District Clerk

FEES & PAYMENTS

<i>BOTH</i> FEES REQUIRED AT TIME OF APPLYING	US DEPT OF STATE	DISTRICT CLERK
BOOK:		
Adults 16 & older	\$130*	\$35♦
Children under 16	\$100*	\$35♦
CARD:		
Adults 16 & older	\$30*	\$35♦
Children under 16	\$15*	\$35♦
BOOK & CARD:		
Adults 16 & older	\$160*	\$35♦
Children under 16	\$115*	\$35♦
OPTIONAL SERVICES:		
Expedited Service	\$60*	
1-2 Day Delivery	\$19.53*	\$27.10♦
Pictures		\$15♦
Copies		\$1♦

*Check or Money Order Payable to: **U.S. Dept. of State**

♦ Money order or Debit/Credit Payable to:
Parker County District Clerk

For more detailed information, visit:

www.travel.state.gov